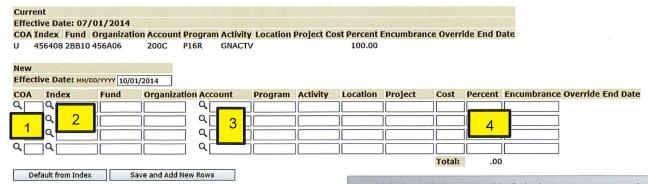
MAIN CAMPUS FACULTY NON-STANDARD PAYMENT (NSP) EPAF

| Transaction: | Johnny Test 101000999 | | | Query Date must be the first of the month |
|--|--|-------------------------------|---|--|
| | | Query | Date: Oct 01, 2014 | the NSP will begin paying out. Do not back |
| Transaction Status: Approval Category: Faculty NSP w LD Unrestricted, JF0022 | | | | date to prior pay periods (even if work was |
| | | | | performed in previous months). Approval |
| Save | | | | Category should be JF0021 or JF0022 |
| | | | Approval Types Defa | |
| | | | | Return to EPAF Menu |
| ump to Bottom | | | | |
| - indicates a required field | I . | | | |
| System removal | of end date, | F90527-N1 (| Chairperson, L | ast Paid Date: Sep 30, 2014 |
| (tem | | Current Value | e New Value | |
| ob End Date: MM/DD/ | YYYY*(Not Entera | ble) 09/30/2014 | - | |
| nculty Non-Sta | ndard Dayme | mt E00E27 N | di Chairacracr | Last Baid Date: Can 20, 2014 |
| | _ | | | n, Last Paid Date: Sep 30, 2014 |
| I tem obs Effective Date: MI | manufacture and the second | urrent Value New 9/30/2014 | v Value | The Jobs Effective Date and the |
| Personnel Date: MM/DI | | 9/30/2014 | | Personnel Date should be the first of the |
| ob Status: *(Not Ente | | | | month the Non-Standard Payment will |
| TE: * | 0 | | | begin paying. No retroactive Non- |
| Appointment Percent: | | | | Standard Payments will be processed. |
| ob Change Reason: * | | | | |
| ob ollariga itaaboiii i | (Not Emerable) | AU | DJB | |
| tem | | Current Value | | In the <u>Job Ends Field</u> section, the Jobs |
| obs Effective Date: | | 09/30/2014 | <u> </u> | Effective Date and the Job End Date |
| ob End Date: MM/D | D/YYYY* | 09/30/2014 | <u> </u> | should be the date the Non-Standard |
| ob Status: (Not En | terable) | Terminated | T | Payment should stop paying. |
| ob Change Reason | (Not Enterable |) JBEND | JBEND | y-ioin arosi, a otop poymigi |
| | | | | Monthly scheduled payments? |
| | | | | |
| nter Special Rate, F | 90527-N1 Chair, | person, Last Paid | d Date: Sep 30, 20 | 014 |
| ırrent fective Date Earnings Hoı | ırs or Units Per Pay D | eemed Hours Special | Rate Shift End Date | |
| ew Value | _ | | , | |
| | | | Units Per Pay Deemed H | |
| fective Date MM/DD/YYYY Ea | 2 | ~ | 3 | 4 5 |
| 1 No | t Selected | V | | |
| 1 No | A spice and a spic | ▽ | | of . |
| 1 No | t Selected | 1.1 | | uld be the 1 st day of the month the NSP will be |
| 1 No | t Selected | 1.1 | | uld be the 1 st day of the month the NSP will be code are 2xx <u>3.</u> Hours or Units Per Pay should al |
| 1 No | t Selected | 1. I pay | ying. <u>2.</u> Earnings C 1. <u>4.</u> Special Rate | ode are 2xx <u>3.</u> Hours or Units Per Pay should all should be the amount of the Non-Standard |
| 1 No | t Selected | 1. I pay | ying. <u>2.</u> Earnings C 1. <u>4.</u> Special Rate | code are $2xx 	ext{3}$. Hours or Units Per Pay should a |
| | t Selec | ▽ | | 4 1 5 |

Labor Distribution Change, F90527-N1 Chairperson, Last Paid Date: Sep 30, 2014



1. COA should always be U. 2. Index, enter appropriate Index for NSP to pay from. 3. Account Code should always be from the approved codes in C.140. 4. Percent should always equal 100. Click to next line if you are adding another Index. All other fields will automatically populate.

Routing Queue

| Approval Level | User Name | Required Action |
|--|-----------|-----------------|
| 20 - (DFA1) Dept Apprv Level 1 - Faculty | Q | Approve |
| 40 - (CSO) College/School/Other Approver | Q | Approve |
| 60 - (EAFAC) Employment Area Faculty | ٩ | Approve |
| 93 - (FYIPAY) FYI - Payroll at Approval | ٩ | PI |
| 95 - (APPLY) Applier | Q | Apply |
| Not Selected | Q | Not Selected v |
| Not Selected |] Q | Not Selected ▼ |
| Not Selected | Q | Not Selected ▼ |
| Not Selected | Q | Not Selected ▼ |

Set appropriate approvers for each Approval Level using the search icon. Please note EPAF Originator and Dept Approver Level 1 cannot be the same person. You must choose 95 for the Applier Approval Level for it to apply in Banner.

Note: Add Routing Queue for Restricted Accounts

Comment

Conducted research for additional contract for flat amount of \$2,500.00 during October 2014

Add appropriate comments for NSP. A comment will need to be added otherwise it will be sent back to originator for correction.