

Memorandum



To: Nicole Dopson, Director, Financial Operations
Office of the Provost and Executive Vice President for Academic Affairs

From: Mark Maddaleni, Financial Officer- College of Arts and Sciences *MM*

Date: 6/25/2018

Re: House Hunting Trips

The College of Arts and Sciences requests a continuation of the existing exception to policy 4020 for 2018-2019 by allowing for 1 (one) house hunting trip as part of the standard reimbursement for moving expenses.

Approved,

A handwritten signature in black ink, appearing to be 'Nicole Dopson', written over a horizontal line.

Nicole Dopson
Director, Financial Operations
Office of the Provost and Executive Vice President for Academic Affairs

